

“Artist in Residence” Program in Toyama City Institute of Glass Art Program Outline and International Application Guide

1. Summary

Toyama City Institute of Glass Art (hereinafter referred to as “TIGA”) has undertaken a program called “Artist in Residence” since 2010, aiming to promote glass art and cultural activities in Toyama City, to invigorate the local communities, and to develop human resources.

In this program, one talented glass artist is selected from the world, and the person produces his/her art works while staying in Toyama. Besides production, the artist interacts with local people through an Artist lecture. The person also has a chance to present his/her accomplishments through a sole exhibition at the end of the program.

The selected artist can focus on his/her work for full 6 weeks with wonderful surroundings: rich nature and enough facilities for production. In addition, this program can serve as a publicity activity to attract the world by the artist' works and the charm of “Glass Town Toyama.”

2. Organizer

Toyama City Institute of Glass Art Extension Program Executive Committee
80 Nishikanaya, Toyama-shi, Toyama 930-0143 Japan
URL: <http://toyamaglass.ac.jp/> (in Japanese and English)

3. Period of the program

From October 19 to November 29, 2012 (6 weeks)

4. Number of selection

One

5. Criteria of selection

A person who has been working as a glass artist in Japan and/or the world and who has potential to stimulate the glass art scene in Toyama by his/her works, regardless of age and gender and techniques he/she utilizes.

6. Qualifications

- a) A person who can stay in Toyama City, Japan for 6 weeks and produce glass art works;
- b) A person who can present glass art works produced in Toyama as the

- accomplishments of the program;
- c) A person who can actively participate in interactive activities such as an Artist lecture with full understanding of the objectives of the program;
 - d) A healthy person;
 - e) A person who can agree with “Terms and Conditions” stated below and be responsible for his/her action in the whole process from application to termination of the program;
 - f) And a person who can well-communicate with staff members of TIGA and Toyama Glass Studio.

7. Application procedure

Send items below by the deadline:

- a) Application form (attached)
- b) One head shot of the applicant taken within last 6 months (more than 5 mega pixel, jpeg data)
- c) 10 photos of 10 past works (more than 5 mega pixel, jpeg data)
Please label each photo with “Photo number_title_applicant’s name.”
※For Example . . . Thomas Sullivan’s sculpture named Flower
(EXAMPLE)

01_Flower_Sullivan

- d) Data of works(c): title, size, technique, and year produced (MS word format or Text format)
- e) One page that shows all ten images (low quality is fine)on same page (pdf data)

Note

- Application ONLY by E-mail is accepted.
Please send (a) Application form **directly to TIGA**, and (b), (c) (d) and (e) Data of the applicant and previous works **by the data transfer service “WeTransfer (https://www.wetransfer.com)”**
- If there is lack of information/data upon application, it will be notified to the applicant. In such a case, the submitted data is NOT officially accepted unless the rest is submitted to TIGA.
- Regardless of the success/failure of the selection, submitted information/data for application will NOT be given back to the applicant.
- When selected, submitted data (e.g. headshot of the applicant, data of past works) may be used as part of publicity activities of the program.

8. Application deadline

Friday, June 29, 2012 (Japan Time)

9. Submit to

Toyama City Institute of Glass Art Extension Program Executive Committee

E-mail: officetiga@song.ocn.ne.jp

Please put “**AIR in Toyama 2012-Applicant’s name**” on every e-mail subject.

10. Selection and notification of the result

TIGA Extension Program Executive Committee will select one suitable artist based on the submitted information/data. Selection result will be informed to each applicant by July 9 by e-mail. Before the result is officially released, any inquiry about the selection will not be answered.

11. Production

The selected artist will stay in the guest house of TIGA and use the working place and the facilities of Toyama Glass Studio (hereinafter referred to as “TGS”). The use of the facilities in TGS should be up to 5 days in a week. While using the facilities, the artist should follow the regulations of TGS. When the artist works in TGS, one staff member of TGS can help the artist as an assistant upon request.

URL of Toyama Glass Studio: <http://www.toyama-garasukobo.jp> (in Japanese only)

12. Interactive activities

Aiming to promote glass art and cultural activities and interact with local people, there will be some extra activities held during the program, such as an Artist lecture and an exhibition. The selected artist will take part in the activities:

a) Artist lecture

For one day the artist will teach an Artist lecture at TIGA and introduce his/her glass art works and techniques through a lecture and demonstration. Students of the Artist lecture will be mainly TIGA students and some local people who are interested in glass art.

b) Exhibition

The artist will hold a sole exhibition with his/her works: both the new ones to be

produced during the program and the old ones produced before*.

The selected artist may be asked to bring some of his/her art works for the exhibition when coming to Japan.

13. Terms and Conditions

Toyama City Institute of Glass Art Extension Program Executive Committee and the selected artist agree on the following conditions and perform the program.

item	description
Traveling expenses	<p>The organizer covers the following expenses</p> <ul style="list-style-type: none"> - one round trip between the artist's current residence and Toyama City, Japan - The coverage is up to 100,000 Japanese Yen (JPY) - Exceeded cost will be borne by the artist - The covering amount is reimbursed upon arrival of the artist in Toyama. (So, at first, the artist is asked to purchase the air tickets on his/her own and submit all the necessary documents such as receipts to the organizer.)
Period of the program	6 weeks (42 days)
Subsidiary for production	<p>The organizer can provide the artist some subsidies for production during the program upon request.</p> <ul style="list-style-type: none"> - Maximum amount is JPY 2,200/day x 42 = JPY 93,000
Material cost	<p>The organizer can cover material cost for production during the program.</p> <ul style="list-style-type: none"> - The coverage is up to JPY 250,000 - Exceeded cost will be borne by the artist. - For request of the coverage, the artist should take the necessary procedure. <p>If the artist plans to purchase materials in his own country and bring them to Japan, he/she needs to consult with the organizer beforehand.</p>
Accommodations	<p>The artist can stay at the guest house which the organizer provides.</p> <p>The organizer covers the cost for accommodations of the guest house.</p> <p>If the artist stays other than the guest house, all the expenses will be borne by the artist.</p> <p>As a general rule, ONLY the artist can stay in the guest house.</p>

Place to work	<p>The artist can work both in the working place located next to the guest house and the facilities in TGS.</p> <p>Use of the facilities in TGS should be up to 5 days in a week (9:00-17:00). While working in TGS, the artist should follow the regulations of TGS.</p> <p>The organizer covers the use fees of TGS facilities.</p> <p>There may be some closed days because of maintenance work of TGS facilities.</p>
End of program	<p>The artist should be responsible for cleaning of the guest house. Also, at the end of the program, the artist should clean both the working place and the facilities of TGS and return all the items to their original state.</p>
Interactive Activity (Artist lecture)	<p>As part of interactive activities, the artist will teach the Artist lecture which the organizer plans to hold during the program.</p> <p>The organizer prepares advertising tools of the lecture.</p>
Interactive Activity (Exhibition)	<p>At the end of the program, the artist will hold a sole exhibition and present his/her works as the achievements of the program.</p> <ul style="list-style-type: none"> - Exhibited works can be both the ones to be produced during the program and the ones produced before. List of exhibits is decided in consultation with the organizer. - In case previous works are exhibited, postage fee and insurance of them will be borne by the artist. - As for expenses for newly produced works during the program, PART of fees (e.g. installation and removal for the exhibition, postal fee to bring back to the artist's home country) is covered by the organizer (up to JPY 50,000). - The organizer covers the rental fee of the exhibition place. - The artist prepares advertising tools of the exhibition in consultation with the organizer.(design for direct mail)
Recording of Production	<p>The organizer records the works of the artists and the process of production with photos and videos. All the recorded items are copyrighted by the organizer, and they can be used for publicity activities.</p>
Record of Work(s)	<p>The glass art works produced during the program are copyrighted by the artist; however, the organizer possesses the right of their use for publicity activities of the program.</p>

Publicity activity	The organizer asks for the artist's permission to use some data such as the artist's head shot and/or biography, photographs of his/her glass art works for publicity activities of the program. The artist may be asked for Interviews by media (e.g. newspaper, TV) unless they interrupt his/her production.
Donation of work(s)	The artist will donate to Toyama City Institute of Glass Art (TIGA) one glass art work or more which are to be produced during the program.

14. Contact

Toyama City Institute of Glass Art Extension Program Executive Committee
c/o Toyama City Institute of Glass Art
80 Nishikanaya, Toyama-shi, Toyama 930-0143 Japan
Phone: +81-76-436-2973
E-mail: officetiga@song.ocn.ne.jp
URL: <http://toyamaglass.ac.jp/>

15. Attachments

- a) Application Form (Please use this attached form for application.)
- b) List of facilities in TGS
- c) Photos (TGS, Residence house, Artist in residence 2011)